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Online Forums and Gatherings provide an opportunity for us to connect with students during times of self-isolation and quarantines. However due to the high-risk nature of online presence, the following protocols are in place when hosting an online forum or gathering with Awana International Canada.

- Online Forums/Gatherings must be hosted by Awana’s licensed and operated accounts only, no personal accounts may be used.
- Awana’s licensed and operated accounts must be accessible to more than one member in leadership (passwords, usernames and email credentials).
- All online forums or gatherings have been sanctioned by Awana International Canada’s leadership.
- An Informed Letter of Consent must be prepared and submitted to the parent prior to the event. Parents must sign and submit the Informed Letter of Consent to allow a student to participate.
- Parents will be provided with an opt-in option on the Informed Letter of Consent to allowing their child(ren) to use webcam while a session is being recorded.
 - Recordings of sessions and attendance/registration will be kept securely at Awana’s headquarters forever.
 - Any Children or Youth that do not have expressed, written permission from a parent to use the webcam will not be permitted to do so.
- For the duration of the meeting, the Leader/Facilitator will have the video platform in ‘Moderator’ mode to restrict the video and webcam sharing of other attendees.
 - If the ‘Moderator’ mode is unavailable on the video platform, or Awana deems it beneficial for attendees to use a webcam, only Youth that have express written consent from a parent to be recorded will be permitted to use a webcam. Those that do not have consent to be recorded will not be permitted to use their webcams.
- The screened, unrelated adults will either:
 - Remain on the video platform until all attendees have left before closing the session; OR,
 - Close the session to end the meeting for all attendees.
- If Personnel is found to be contacting children/youth through personal accounts, he or she will be subject to disciplinary action by Awana.
- In the event that conversation with a Youth moves beyond regular program activities, Personnel must inform Leadership and provide a copy of the conversation immediately.

Leadership will follow procedure outlined in the Plan to Protect® manual for Suicide, Substance Abuse and Self-Injury. Procedures may include:

- Reporting to the proper authorities; and/or,
- Informing the parents of the Child or Youth

For youth Grades 7-12:

In order to create a safe experience, Awana will:

1. Maintain at least TWO screened, unrelated adults (in accordance with the Recruitment and Screening section in the Plan to Protect® manual) in our 2:10 Network Gatherings. This is a practice under Awana International Canada's Plan to Protect® policy in all our Youth Ministry programs.
2. The recordings will not be posted online and only used for security and resource purposes.
3. Attendance will be taken at each Forum/Gathering.
4. The 2:10 Gatherings are not permanent chat rooms. Hence, youth will not be able to join a gathering outside our pre-set program time.
5. Upon completion of the call, the attendance record and the recording must be sent to the Pastor/Director of the department and retained permanently.